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“NAGTRI provides first-rate training for AG offices that simply isn’t available elsewhere. The fact that they are able to do this at no cost to our offices is a great asset to the entire AG community. Offices that do not take full advantage of these invaluable training programs are missing a great opportunity for their employees.”

Jeff Milsteen, Chief Deputy Attorney General, Georgia
History and Purpose
NAGTRI — The Training and Research Arm of NAAG

The National Attorneys General Training and Research Institute (NAGTRI) was created in 2007 and serves as the research and training arm of the National Association of Attorneys General (NAAG). NAGTRI's mission is to provide high quality, responsive, and innovative training to state and territorial attorneys general offices and to provide intellectually adept research on issues of concern and interest to the NAAG membership.

NAGTRI strives to expand, standardize, and increase the professional quality of research and training. NAGTRI develops an extended national faculty of instructors and enables NAAG to strengthen networks in areas of specialty across state and territorial attorneys general offices. NAGTRI establishes expectations and accountability for research and training and encourages long-term planning. NAGTRI encourages a national dialogue on research and training among the state and territorial attorney general community. NAGTRI establishes an identity and brand for NAAG research and training which will be tailored to the unique needs of state and territorial attorneys general offices.
Our Faculty

Members of our experienced and knowledgeable faculty come from state and territorial attorneys general offices from around the country. Without the generous assistance of these offices which allow their staffs to lend their expertise to NAGTRI, the number of courses offered and the breadth of the curriculum would not be possible. For a few of our courses, NAGTRI brings in instructors who have special expertise and skills from outside the attorney general community.

Types of Trainings

NAGTRI offers two major types of trainings: national trainings and mobile trainings. National trainings take place at a central site, often a hotel, and students come from offices around the country. Mobile trainings are conducted at an attorney general office and are generally opened only to the staff of that office. NAGTRI continues to develop online trainings, such as webinars. Some national trainings can be adapted to mobile trainings. NAGTRI continues to develop new courses each year and welcomes inquiries and suggestions regarding courses from the attorney general community.

This catalogue is a list and description of NAGTRI developed and in-development courses. It is offered to aid attorneys general offices in determining which courses might be appropriate to send staff to or to bring to their offices. In addition, NAGTRI is always happy to discuss any special requests that an office might have. To see a calendar of NAGTRI trainings, including dates and locations, go to www.naag.org/nagtri/nagtri-courses.php.

*CLE credits are based on 60-minute states. These credits are an estimate and ultimately are determined by what each state will approve.

“NAGTRI’s instructors are top-rated, experts in their field and most come from individual AG offices. With their exceptional knowledge and outstanding communication skills, they share innovative and creative curricula with their fellow attorneys across AG offices.”

Peter Kilmartin, NAGTRI Training Committee Co-Chair and Rhode Island Attorney General
National and Mobile Courses

Anatomy of Complex Consumer Litigation

This course focuses on multistate consumer protection litigation involving large, well-represented, and well-funded parties. Participants will learn to identify and overcome the challenges that such cases present, from initial intake to final resolution. Faculty presentations will cover investigation and discovery; pretrial and extraordinary relief matters; multistate procedures, protocols, and diplomacy; case presentation; witness considerations; settlement negotiation; and common ethical dilemmas. Faculty members will also facilitate small group discussions centered on hypothetical case scenarios. Participants will hone their skills in a number of areas, including selection and use of investigative tools, melding case theory and discovery, making and responding to pretrial motions, multistate cooperation, and witness selection and presentation.

**NOTE:** While this training involves consumer protection civil litigation, it is NOT a trial advocacy course in the strict sense of the term. Rather, it is designed to expose the participants to the wide and varied issues they will encounter when working on complex civil litigation. Participants will receive, in advance, case materials to review and prepare for the program. There will be a balance of presentations and small group workshops, and the participants will be expected to actively participate in all sessions.

- General CLE Hours: 20.5 hours
- Ethics Hours: 1 hour
- Total CLE Hours: 21.5 hours
- Length of the program: 3.5 days
- Level of experience: New to mid-level attorneys
- Prerequisites: No

Antitrust Training and Litigation Seminar

This course is designed for attorneys practicing antitrust law in attorneys general offices and will provide information on detection, investigation, and litigation of anticompetitive behavior and violations of state and federal antitrust law. Sessions will focus on, among other things, evaluation of claims and complaint drafting; discovery and privilege issues with respect to both discovery from state agencies and from the parties; preparation and cross-examination of expert witnesses for deposition and trial; efficient and effective settlement of multistate antitrust matters, including working with private class counsel; administration of claims after settlement; and the impact of the Supreme Court’s North Carolina Dental decision on antitrust immunity for state boards and commission. Panelists include academics, federal antitrust enforcers, and private practitioners.

- General CLE Hours: 13 hours
- Ethics Hours: 1.5 hours
- Total CLE Hours: 14.5 hours
- Length of the program: 2.5 days
- Level of experience: All experience levels
- Prerequisites: No

Anticorruption Academy

The Academy is designed for prosecutors who are, or who would like to begin, prosecuting corruption cases. The training will facilitate discussion and cover topic areas related to: intake of corruption cases; investigation of white collar corruption (including financial analyses, wiretaps, confidential sources, and "cyber"); timing of investigations and charges; and trial issues and strategies. The training will also discuss ethical issues facing prosecutors in corruption cases, including pretrial publicity and discovery challenges (including Brady). Attendees will have an opportunity to meet and develop professional contacts with attorneys who investigate and prosecute corruption cases.

- General CLE Hours: 20 hours
- Ethics Hours: 5 hours
- Total CLE Hours: 25 hours
- Length of the program: 5 days
- Level of experience: All experience levels
- Prerequisites: No

Appellate Practice Training

This training will provide practical insights on writing effective appellate briefs and making effective oral arguments. The focus of this program is appellate practice before the federal courts of appeals and state intermediate appellate and supreme courts. Panels of leading appellate practitioners and appellate
judges will discuss the “dos and don’ts” of appellate brief-writing and oral argument. The course will be taught by state solicitors general, private practitioners with extensive appellate experience, appellate attorneys for the federal government, judges, and legal writing experts. The training is geared towards non-supervisory attorneys.

General CLE Hours: 11 hours
Ethics Hours: 0 hours
Total CLE Hours: 11 hours
Length of the program: 1 to 1.5 days
Level of experience: All experience levels (non-supervisory attorneys)
Prerequisites: No

Charging Decisions in Corruption Cases

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<tr>
<th>CLE</th>
<th>NATIONAL</th>
<th>MOBILE</th>
<th>ETHICS</th>
<th>TRIAL &amp; LITIGATION SKILLS</th>
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From whether to file a civil enforcement action to when to use RICO in a criminal case, charging decisions in corruption cases require thoughtful analyses and the exercise of discretion. This course is designed for prosecutors who have criminal and/or civil enforcement power.

General CLE Hours: 8 hours
Ethics Hours: 4 hours
Total CLE Hours: 12 hours
Length of the program: 2 days
Level of experience: All experience levels
Prerequisites: No

Charities

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<thead>
<tr>
<th>CLE</th>
<th>NATIONAL</th>
<th>SPECIAL TOPICS</th>
<th>INVESTIGATIVE SKILLS</th>
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This course focuses on matters unique in regulating and dealing with charities and other non-profit entities. Sessions are intended to provide participants with a greater understanding of the particular legal and other issues involving non-profit organizations. Faculty-led presentations and discussions will cover corporate charitable solicitations, uncovering charity fraud, civil and criminal enforcement options, for-profits masquerading as non-profits, dissolution of a not-for-profit, and multistate investigations.

General CLE Hours: 7 hours
Ethics Hours: 0 hours
Total CLE Hours: 7 hours
Length of the program: 1.5 Days
Level of experience: All experience levels
Prerequisites: No

Child Protection Advocacy

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<tr>
<th>CLE</th>
<th>MOBILE</th>
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This mobile advocacy program focuses on fundamental litigation skills. It is intended to enhance those skills of the participants in a constructive and positive learning environment facilitated by

“This training was significantly more interesting and practically applicable than other legal trainings I have attended.”

From a Legal Writing training

Go to www.naag.org/nagtri/nagtri-courses.php for a calendar of NAGTRI trainings, including dates and locations.
experienced attorneys serving as faculty. The program will contain a mix of topical presentations on various aspects of trial practice, discussion workshops, and “learn-by-doing” workshops. The emphasis in the workshops will be on participant performance of various trial skills followed by constructive faculty critiques. Certain workshops will be video recorded. In these instances, each participant will also participate in a one-on-one review of his/her performance with a third faculty member. Unlike other trial advocacy programs, which culminate with a “trial,” this program focuses on discrete phases of child protection advocacy proceedings, including the preparation, direct, and cross-examination of expert witnesses. The number of individuals needed depends upon the number of participants being trained.

General CLE Hours: 11.25 hours  
Ethics Hours: 2.25 hours  
Total CLE Hours: 13.5 hours  
Length of the program: 3 days  
Level of experience: All experience levels  
Prerequisites: Yes, see above course description

Civil Ethics: Issues and Solutions for Government Attorneys

This course will address pressing ethical issues facing civil government attorneys. Topics addressed will include: the sometimes complicated question of “who is the client?”; managing and advising that client in a manner that is both candid and effective; maintaining professionalism and credibility in your personal use of social media; and ethical issues facing attorneys who manage other attorneys.

General CLE Hours: 1 hour  
Ethics Hours: 6 hours  
Total CLE Hours: 7 hours  
Length of the program: 1 to 1.5 days  
Level of experience: All experience levels  
Prerequisites: No

Civil Rights Training

The topics covered by NAGTRI Civil Rights trainings will vary and are developed in consultation with the Civil Rights Committee. The trainings may be geared towards entry-level or more experienced attorneys and often are conducted in various formats, with experienced faculty or experts in the particular field. The primary objectives of the trainings are to develop the knowledge and skills of attorneys who practice either affirmative or defensive civil rights litigation for their attorneys general offices. These practitioners may advise state agency clients,
investigate discrimination complaints, or defend the state when agency clients have been sued for charges alleging violations of the United States Constitution, federal, or state laws. Civil rights trainings are geared towards ensuring that attorneys are well informed about the current status of the law and able to apply the information they learn directly in a practical setting upon returning to their offices. Typically, the trainings will focus on professional development, being kept abreast of handling litigation or investigations involving discrimination against protected classes of persons (such as race, gender, color, age, religion, disabilities, creed, or national origin), housing discrimination, voting, sexual orientation, education, 42 U.S.C. § 1983 claims, prisoner litigation, employment discrimination, sexual harassment, and others. Certain levels of prior experience may be required in advance, depending upon the nature of the training topic and format in which the course will be taught.

**General CLE Hours:** 10 hours  
**Ethics Hours:** 1 hours  
**Total CLE Hours:** 11 hours  
**Length of the program:** 2 days  
**Level of experience:** All experience levels  
**Prerequisites:** No

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### Civility

This course provides both the young lawyer and seasoned attorney with an overview of the concepts of “civility”—how civil behavior should be incorporated into practice as a legal professional and how it can produce advantageous results for your attorney general client, the work place, and the legal community. This curriculum explores the interrelationship between the Rules of Professional Responsibility and civil behavior and how it is an integral part of a lawyer’s success as an officer of the legal system, advocate, counselor, and problem solver.

**General CLE Hours:** 0 hours  
**Ethics Hours:** 4 hours  
**Total CLE Hours:** 4 hours  
**Length of the program:** 0.5 day  
**Level of Experience:** All experience levels  
**Prerequisites:** No

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“NAGTRI offers experience-based manuals on relevant topics such as evidentiary foundations, disaster preparedness, and veterans’ issues that contain state examples and specific legal guidance. Created by and for deputy attorneys general NAGTRI’s free trainings, research and practice manuals will greatly benefit your staff’s professional development and is the single best investment for any attorney general.”

**Greg Zoeller, NAGTRI Training Committee Co-Chair and Indiana Attorney General**
Cloud Computing for Government Attorneys

This course focuses on the legal issues arising in the procurement and use of cloud computing services in state attorneys general offices. Issues that are addressed include the economics of cloud services, managing the security risk, jurisdictional issues, and considerations in selecting a cloud services provider. There is also a session on ethical issues in using cloud services.

General CLE Hours: 5 hours
Ethics Hours: 1 hour
Total CLE Hours: 6 hour
Length of the program: 1 day
Level of Experience: All experience levels
Prerequisites: No

Cold Case Homicide Investigations: Methodology and Protocol

This course provides prosecutors and investigators with the opportunity to enhance their ability to investigate homicides that have been deemed to be cold cases. While the training focuses on best practices for establishing or enhancing a cold case unit and how to prioritize cases, presenters will also detail the most current developments in DNA and forensic pathology as well as successful methods of reexamining old evidence and developing new leads. This training is appropriate for prosecutors and investigators who are working to develop cold case units within their jurisdictions, as well as those looking to improve upon current practices. This training is for attorneys and investigators who are currently, or who will soon be, involved in cold case homicide prosecutions or investigations.

General CLE Hours: 12 hours
Ethics Hours: 0 hours
Total CLE Hours: 12 hour
Length of the program: 1.5 days
Level of experience: All experience levels
Prerequisites: No

Construction Litigation

This course examines the various types of construction related claims that AG offices will typically confront and how such claims might be avoided through artful drafting. Topics discussed will include bid injunction cases, claim avoidance, total cost claims, schedule impact claims, loss of productivity claims, and contractor termination cases. The course is taught by both expert contract litigation attorneys and experienced expert witnesses.

General CLE Hours: 8.5 hours
Ethics Hours: 0 hours
Total CLE Hours: 8.5 hours
Length of the program: 1.5 days
Level of experience: All experience levels
Prerequisites: No

Consumer IT Litigation

This course promotes the advantages of consumer counsel and IT working together and provides each with a better understanding of the challenges faced by both when approaching litigation. Sessions are designed to assist participants in approaching the technical and legal issues faced by their counterparts. Faculty-led presentations and discussions will range from pre-litigation planning, the state of electronic discovery, acquiring e-discovery technology, management of large and multistate litigation, practical matters of e-discovery, and litigation workflow.

General CLE Hours: 8 hours
Ethics Hours: 0 hours
Total CLE Hours: 8 hours
Length of the program: 1.5 Days
Level of experience: All experience levels
Prerequisites: No

Core Leadership Competencies for First Line Supervisors, Section and Division Chiefs

This course establishes the groundwork for leadership development for new to mid-level supervisors, to include...
attorneys, investigators, and administrative personnel. Drawing upon case studies from attorneys general offices, experiences of colleagues, short lectures, group discussions, and self-assessments, the program integrates leadership principles and practices with immediate application to real issues, enabling supervisors to develop knowledge, skills, and behaviors for dealing with every day managerial challenges in their offices. Topics include: the role of the manager; alternative leadership styles; delegation; performance management; communication techniques; motivation; emotional intelligence; change; and “necessary conversations.” The program is designed to be informative and participatory, with opportunities to practice applying tools to address identified management issues. The course also offers a collegial environment for information sharing, collaboration, and skills building that continues through action planning and post-course networking. The course is intended for new and inexperienced supervisors, as well as those who have experience as managers and are looking to improve and refine their managerial leadership skills. A mobile one-or one-and-a-half-day version of this course is available.

General CLE Hours: 11.5 hours
Ethics Hours: 0 hours
Total CLE Hours: 11.5 hours
Length of the program: 2.5 days
Level of experience: New to mid-level supervisors
Prerequisites: No

The Corruption Trial

Trials in corruption cases pose special challenges and opportunities. This four-day course addresses issues of jury selection and nullification; tips for organizing a complicated trial; the mechanics of cross-examining an elected official; common defenses; addressing publicity in the high-profile trial while protecting the integrity of the case; and crafting compelling jury arguments. While it is geared to the corruption prosecutor, this course may be useful for anyone prosecuting complicated criminal trials.

General CLE Hours: 16 hours
Ethics Hours: 2 hours
Total CLE Hours: 18 hours
Length of the program: 2-3 days
Level of experience: Mid-level to senior attorneys
Prerequisites: No

Current Ethics Issues Facing Attorney General Offices: Train the Trainer

This train the trainer course is designed for those who are charged or will be charged with providing ethics training for their offices. The course will cover particularly timely and pressing ethics issues, divided into distinct modules. Each module of the course is videotaped and includes extensive teaching materials, allowing those trained to then either use the videotape as a training tool or deliver the training themselves using the materials for that module. Offices seeking scholarships must confirm they will commit to using the training modules for their own in-house training programs.

General CLE Hours: 1 hour
Ethics Hours: 8 hours
Total CLE Hours: 9 hours
Length of the program: 1.5 days
Level of experience: Mid-level to senior attorneys
Prerequisites: No
Courses

Deposing Expert Witnesses

This advocacy program is intended to enhance the participants’ skills in deposing expert witnesses in a constructive and positive learning environment facilitated by experienced attorneys serving as faculty. The program’s primary goal is to afford participants the opportunity to build upon the skills they have, take what they learn, apply it during their subsequent performances, and finish the program with a better understanding of how to persuasively and professionally further their clients’ interests at deposition.

General CLE Hours: 12.25 hours
Ethics Hours: 2.25 hours
Total CLE Hours: 14.5 hours
Length of the program: 2 days
Level of experience: Mid-level to senior attorneys
Prerequisites: NAGTRI Deposition Skills Training

Deposition Skills

This advocacy program will enhance the participants’ deposition skills in a constructive and positive learning environment facilitated by experienced attorneys serving as faculty. The program will contain a mix of topical presentations on various aspects of trial practice, discussion workshops, and “learn-by-doing” workshops. The emphasis in the workshops will be on participant performance of various deposition skills followed by constructive faculty critiques. The program will conclude with a “deposition,” for which the participants will be paired in deposition teams. This basic skills program is intended for attorneys with little or no experience practicing in the civil law arena.

General CLE Hours: 12.25 hours
Ethics Hours: 2.25 hours
Total CLE Hours: 14.5 hours
Length of the program: 3 days
Level of experience: New to mid-level attorneys
Prerequisites: No

Discovery and Brady Issues in Complex Criminal Cases

This course provides guidance for organizing and providing discovery in complex criminal cases, with a special emphasis on Brady and ethical requirements. In recent decisions, judges have held that lawyers’ ethical guidelines contain no “materiality” limitation, unlike Brady and its progeny. This course will help prosecutors navigate this shifting legal landscape.

General CLE Hours: 6 hours
Ethics Hours: 10 hours
Total CLE Hours: 16 hours
Length of the program: 1.5 days
Level of experience: All experience levels
Prerequisites: No

DNA for the 21st Century Prosecutor

DNA can provide some of the most damning evidence in a criminal case. But the science is rapidly evolving, and prosecutors can be caught flat-footed by technical arguments by the defense that may sound appealing to judges and juries even if they are based on “junk science.” This course will address current trends and best practices for using DNA in criminal cases, including technical issues posed by probabilistics used in various DNA programs; low-template DNA samples; and mixed samples. Experts will also discuss challenges to admissibility under both evidentiary and constitutional rules.

General CLE Hours: 8 hours
Ethics Hours: 1 hours
Total CLE Hours: 9 hours
Length of the program: 1.5 days
Level of experience: All experience levels
Prerequisites: No

E-Discovery

This course is designed for the new practitioner who has not been involved in discovery issues. It addresses the sources and types of electronically stored data and the federal rules of civil procedure, as well as basic concepts of spoliation, inadvertent disclosure, authentication, and chain of custody and litigation holds. It also includes a session on ethics.

General CLE hours: 5 hours
Ethics hours: 1 hours
Total CLE hours: 6 hours
Length of course: 1 day
Level of experience: New to mid-level attorneys and paralegals
Prerequisite: No
**E-Discovery, Advanced**

This course will provide an understanding of more advanced issues in e-discovery and will address proportionality and cost-shifting, discovery of social media, preparing for the meet and confer with opposing counsel, the effect of bring your own device (BYOD) policies on e-discovery, advising clients on retention policies and litigation holds, and e-discovery trends and recent case law. The program is tailored to the civil procedure rules of the host jurisdiction and includes a session on ethical issues in e-discovery. This course is for civil litigation attorneys dealing with discovery issues.

- **General CLE Hours:** 5 hours
- **Ethics Hours:** 1 hour
- **Total CLE Hours:** 6 hours
- **Length of the program:** 1 day
- **Level of experience:** Mid-level to senior attorneys
- **Prerequisites:** No

**E-Discovery in Government Criminal Investigations and Litigation**

This course will address issues and challenges in the discovery of electronically stored information (ESI) in criminal investigations and litigation. Topics to be covered include the duty to preserve in criminal cases, search and seizure of ESI, Fifth Amendment privilege and data encryption, post-indictment discovery, and social media and the Internet in criminal cases.

- **General CLE Hours:** 8.5 hours
- **Ethics Hours:** 0 hours
- **Total CLE Hours:** 8.5 hours
- **Length of the program:** 1.5 days
- **Level of experience:** Mid-level to senior attorneys
- **Prerequisites:** No

**E-Discovery Negotiations**

This is a skill-based course focused on enhancing the abilities needed to effectively negotiate electronic discovery issues with opposing counsel to advance the interests of the attorney’s clients. Participants will have the opportunity to participate in mock Rule 26(f) meet-and-confer conferences and a mock Rule 16(b) case management conference under the guidance of experienced practitioners. Lectures and discussions on topics relevant to the negotiations will supplement participant exercises. The course is designed for attorneys who have handled a case involving electronic discovery. Attendance is limited to ensure a high instructor-participant ratio and maximum opportunity to participate in the mock exercises.

- **General CLE Hours:** 14 hours
- **Ethics Hours:** 0 hours
- **Total CLE Hours:** 14 hours
- **Length of the program:** 2 days
- **Level of Experience:** Mid-level to senior attorneys
- **Prerequisites:** NAGTRI Basic or Advanced E-Discovery

**Elder Affairs**

This course teaches attorneys and investigators about the financial exploitation and personal abuse or neglect faced by our elderly population. After exploring relevant data and hearing about education and prevention initiatives, participants will learn how to identify targeted exploitation scams. Additional segments focus on investigating and prosecuting physical abuse, both at home and in state-run facilities; creating partnerships between an attorney general’s office and its surrounding community; and developing programs to better protect the vulnerable elderly population.

- **General CLE Hours:** 9.5 hours
- **Ethics Hours:** 0 hours
- **Total CLE Hours:** 9.5 hours
- **Length of the program:** 1.5 days
- **Level of experience:** All experience levels
- **Prerequisites:** No

**Elder Affairs, Advanced**

This training will present information regarding the investigation and prosecution of physical abuse/homicide cases and financial exploitation cases against the elderly. Course segments will include law enforcement investigative techniques and potential trial issues. In addition, segments will include information regarding how to understand the often limited cognitive abilities of elder victims and witnesses and how they affect the prosecution process. The roles of Elder Abuse Fatality Review

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“Excellent seminar on management practices for AG offices.”

From a Management training

Go to www.naag.org/nagtri/nagtri-courses.php for a calendar of NAGTRI trainings, including dates and locations.
Courses

Teams, Elder Abuse Resource Prosecutors, and other elder protection programs, resources, and initiatives will also be reviewed.

General CLE Hours: 9 hours
Ethics Hours: 0 hours
Total CLE Hours: 9 hours
Length of the program: 1.5 days
Level of experience: Mid-level to senior attorneys or investigators
Prerequisites: No

Emergency Operations

This course will focus on the lessons learned from recent experiences in attorneys general offices in dealing with natural and man-made disasters. It will cover criminal justice, consumer protection, and employee issues, as well as guidance on dealing with federal agencies in a disaster. The lessons learned from the program will be used to update the NAGTRI Emergency Operations Manual.

General CLE Hours: 6 hours
Ethics Hours: 0 hours
Total CLE Hours: 6 hours
Length of the program: 1.5 days
Level of Experience: All experience levels
Prerequisites: No

Energy and Environment

NAGTRI Energy and Environment trainings will vary depending upon the subject matter to be explored, determined in consultation with the Energy and Environment Committee. The trainings may be geared towards entry-level or more experienced attorneys and often are conducted in various formats with experienced faculty or experts in the particular field. The primary objectives of the trainings are to develop the knowledge and skills of attorneys who practice law in the energy and/or environmental sectors for their attorneys general offices. For instance, these practitioners may advise state agency clients responsible for regulating the environmental, natural resources, and/or utility sectors; assist with investigations; handle the litigation involving administrative proceedings and state or federal court cases; work with federal, state, and local partners on joint investigations, civil or criminal litigation; or advise and assist with promoting or drafting pertinent legislation. The trainings are geared towards ensuring that attorneys are well-informed about the current status of the law and able to apply the information they learn directly in a practical setting upon returning to their offices. Additionally, the trainings focus on professional development building, handling cases, and keeping abreast of current litigation or investigations involving nuclear waste, RCRA, fracking, alternative and expanding energy sources, pipeline bursts, environmental contamination, pollution, climate change, issues associated with preemption, expansion of powers, and others. Certain levels of prior experience may be required in advance, depending upon the nature of the training topic and format in which the course will be taught.

General CLE Hours: Varies year to year
Ethics Hours: Varies year to year
Total CLE Hours: Varies year to year
Length of the program: 2 days
Level of experience: See above course description
Prerequisites: No

Ethical Issues in the Sprawling/Multi-Jurisdictional Case

While joint investigations provide the opportunity to pool resources and ensure defendants are held fully accountable for their crimes, a prosecutor’s “imputed knowledge” for Brady purposes concomitantly expands to include information known by every member of that investigation. This course provides guidance to help prosecutors ensure they comply with discovery, Brady, and ethics rules in multi-jurisdictional and multi-agency cases.

General CLE Hours: 4 hours
Ethics Hours: 8 hours
Total CLE Hours: 12 hours
Length of the program: 2 days
Level of experience: Mid-level to senior attorneys
Prerequisites: No

Evidentiary Issues, Advanced

This course is intended to enhance the participants’ ability to effectively and persuasively handle evidentiary issues at trial. The program includes a mix of topical presentations and discussion and performance workshops. The focus will be on persuasive ways to introduce real, demonstrative, and documentary evidence; witness selection; common hearsay issues; and employing technology in the courtroom. This is an advanced program for attorneys with some trial or administrative hearing experience.
Executive Assistants Seminar

This seminar is held every few years and is an opportunity for executive assistants to exchange ideas and best practices in service of their executive level staff. The agenda, developed by a committee of executive assistants and NAGTRI staff, includes panel presentations such as working with NAAG and NAGTRI, time management, effective internal communications, and managing public appearances. In addition, a roundtable discussion is held to hear ideas from counterparts around the country. This seminar is designed for the executive assistants of attorneys general, chief deputies, and other executive level staff.

Faculty Development

This course is intended to provide participants with training to optimize their performance as members of NAGTRI faculty for both skills courses and specific subject matter courses. The program’s primary goals are to provide participants with a fuller understanding of adult learning theory, instructional design, presentation skills, participant engagement, and other program-related issues. The performance workshops will afford participants the opportunity to enhance their presentation skills by giving short topical presentations of their choosing in a simulated performance room. Fellow students will evaluate these presentations for organization, substantive soundness, and technique. This program is intended for NAGTRI faculty members. Attendance for this program is by invitation.

Habeas Corpus

This course covers the history of the writ and primary issues covering jurisdiction, analysis of a case under Teague v. Lane, and an overview of the federal Anti-Terrorism and Effective Death Penalty Act. Issue spotting, affirmative defenses to a habeas petition, post judgment procedures, the handling of successive petitions, and the ethics of appellate writing are also included. This course includes an opportunity to ask the team of experienced habeas practitioners questions concerning issues that participants have encountered.

Habeas Corpus, Advanced

This advanced course covers issues that practitioners should consider before a habeas petition is filed, such as potential problems concerning the handling of the trial and state appeals procedures. The faculty presents detailed information concerning reading and answering a habeas petition during which participants examine various templates for answering a petition and discuss the efficacy and suitability of each. The faculty conducts sessions on timeliness and procedural bars, including...
Courses

stays under *Rhines v. Weber*. The avoidance of evidentiary issues under *Cullen v. Pinholster* and discovery methodologies are presented along with a full discussion of expert witness issues. A workshop is conducted during which faculty will facilitate a discussion among attendees as to methodologies in handling a case that is provided to the students.

General CLE Hours: 8.5 hours
Ethics Hours: 0 hours
Total CLE Hours: 8.5 hours
Length of the program: 1.5 days
Level of experience: Mid-level to senior attorneys
Prerequisites: No

**Human Trafficking: Investigation and Prosecution**

This course is unusual in that it is designed for individuals within the attorneys general offices as well as local prosecutors and their law enforcement partners. The morning session is devoted to a review of human trafficking — what it is, how and where it is happening, and the federal legislative response. A centerpiece of the morning’s activities is a presentation, conducted by a state prosecutor, of the state’s human trafficking law. The rest of the morning is devoted to understanding the importance of having a victim-centered approach to investigation and prosecution of this crime, which requires an understanding of how victims are recruited and the psychological impact of their experience. In the afternoon, the focus turns to the investigation of a human trafficking crime and methodology for interviewing a potential victim. The next day, instructors review the victim-centered, but not victim-based, prosecution of a human trafficking case. Participants then go through a human trafficking hypothetical to discuss ethical implications of a case and, at the end of the morning, break up into small groups to discuss various case studies, reporting back to the larger group about how an investigation and prosecution under the individual fact situations of each case might be best accomplished.

General CLE Hours: 10 hours
Ethics Hours: 1 hour
Total CLE Hours: 11 hours
Length of the program: 1.5 days
Level of experience: New to mid-level: attorneys, investigators, and law enforcement
Prerequisites: No

**Intellectual Property Theft**

This course for state and local prosecutors and investigators, conducted in partnership with the National White Collar Crime Center under a grant from the Department of Justice, focuses on the economic and health and safety issues surrounding the plethora of counterfeit products that are available on line and at flea markets, brick and mortar stores, and malls throughout the country. Participants learn the importance of intellectual property and how it is protected through patent, trademark, copyright, and trade secrets through both federal and their own state laws. Experienced investigators discuss best practices in investigating these crimes both locally and on social media, and emphasize the importance of working with brand owners and subject matter experts. Attendees have the opportunity to view and handle counterfeit items and participate in a “Is it real or is it fake?” exercise. Investigators with the Department of Homeland Security discuss partnering with local investigators and prosecutors on this issue and, frequently, brand owners will come to the training to discuss their involvement in countering intellectual property theft. At the close of the training, attendees break into small groups and examine a case study, working together to determine how their state laws could be used to investigate and prosecute an intellectual property theft case.

General CLE Hours: 7.25 hours
Ethics Hours: 0 hours
Total CLE Hours: 7.25 hours
Length of the program: 1 day
Level of experience: All experience levels
Prerequisites: No

**International Fellows Program**

The purpose of the NAGTRI International Fellows Program is to provide a forum for elite government attorneys from around the world to learn from each other, explore common issues together, and establish an international network to the mutual benefit of their respective offices. Approximately six US participants will be selected to take part in each year’s program. This is a challenging and demanding program, requiring full engagement in the materials, research, and discussion, with a class project as the ultimate goal.

General CLE Hours: Varies year to year
Ethics Hours: Varies year to year
Total CLE Hours: Varies year to year
Length of the program: 7 days
Level of experience: Mid to senior level attorneys
Prerequisites: No
Investigating, Charging, and Trying Racketeering Cases

More than 30 states have racketeering or organized crime laws that allow for some combination of civil and criminal enforcement power and often contain robust forfeiture provisions. This course covers: common investigative techniques in racketeering cases; factors to consider when deciding between civil actions and criminal charges; practical and ethical forfeiture issues; and special challenges in the racketeering trial, including how to break down the elements of an often complex statute to a lay jury.

General CLE Hours: 14 hours
Ethics Hours: 6 hours
Total CLE Hours: 20 hours
Length of the program: 2 - 2.5 days
Level of experience: All experience levels
Prerequisites: No

Investigative Techniques for the 21st Century Prosecutor

This comprehensive course introduces prosecutors to using electronic data—from online social media to wiretaps to pole cams to cellphone searches—in their investigations and trials. While the course is designed with the corruption prosecutor in mind, it will be of use to all prosecutors who want to take a more active role in shaping a complicated investigation by harnessing cutting-edge technology.

General CLE Hours: 20 hours
General Ethics Hours: 2-5 hours
Total CLE Hours: 22-25 hours
Length of the program: 2-4 days
Level of experience: All experience levels
Prerequisites: No

Management Processes and Practices

This course provides supervisors in the attorneys general offices an opportunity to acquire the knowledge and skills needed to perform management functions and to maximize work performance, as well as to build a stronger workplace. Participants examine and apply effective performance management practices, grounded on principled leadership behaviors. Topics include: recruiting, hiring, onboarding, and promotion practices; designing job duties and work plans; monitoring and supporting work; conducting case/project reviews; addressing performance and conduct problems; evaluating work performance in progress reviews and annual appraisals; and recognizing exemplary work. Instruction is highly interactive, with case studies, facilitated discussion, participant collaboration, and individual action plans. This course is intended for managerial leaders, to include attorneys, investigators, and administrative personnel, at all levels of the organization.

General CLE Hours: 8.5 hours
Ethics Hours: 0 hours
Total CLE Hours: 8.5 hours
Length of the program: 2.5 days
Level of experience: All experience levels: leaders and managers
Prerequisites: Yes - Fundamentals of Managerial Leadership: Leadership Core Competencies

Managing a Complex Criminal Case

This course addresses, from investigation through appeal, challenges posted by a complex criminal case, primarily through the lens of corruption prosecutions. Topics will include: strategic and ethical issues in a grand jury investigation; approaches to charging multiple defendants; best practices in organizing and disclosing discovery; and trial logistics.

General CLE Hours: 14 hours
Ethics Hours: 4 hours
Total CLE Hours: 18 hours
Length of the program: 2.5 - 3 days
Level of experience: Mid-level to senior attorneys
Prerequisites: No

Media Issues in High-Profile Cases

High-profile cases may attract a great deal of media attention. Primarily through the lens of a prosecutor’s ethical obligations, this course considers issues ranging from leaks during the investigation, to FOIA requests, to common-sense ways to shield witnesses from being mobbed at the courthouse.

General CLE Hours: 4 hours
Ethics Hours: 4 hours
Total CLE Hours: 8 hours
Length of the program: 1.5 days
Level of experience: Mid-level to senior attorneys, supervisors, and office policy-makers
Prerequisites: No

Go to www.naag.org/nagtri/nagtri-courses.php for a calendar of NAGTRI trainings, including dates and locations.
Courses

Mobile Devices: Evidentiary Considerations for Prosecutors

This is an advanced course addressing more complex evidentiary issues arising when evidence from mobile devices is a key element in the case. Topics include mobile phone seizures and searches, mobile device data recovery, Fourth Amendment considerations, and special concerns in searches of juveniles’ mobile phones. The course is geared towards attorneys who have working knowledge of search and seizure of evidence or who have handled cases involving digital evidence.

General CLE Hours: 8 hours
Ethics Hours: 0 hours
Total CLE Hours: 8 hours
Length of the program: 1.5 days
Level of Experience: Mid-level to senior attorneys
Prerequisites: No

Motion Practice Skills

This advocacy program is intended to enhance the participants’ oral advocacy skills when arguing motions in court. A constructive and positive learning environment is facilitated by experienced attorneys serving as faculty. The program will contain a mix of topical presentations on various aspects of motion practice, discussion workshops, and “learn-by-doing” workshops. The emphasis in the workshops will be on participant performance of motion advocacy skills followed by constructive faculty critiques. Certain workshops will be video recorded. In these instances, each participant will also participate in a one-on-one review of his or her performance with a third faculty member. This basic program is intended for attorneys with little or no motion advocacy experience. This is a civil law program, though it is also relevant to attorneys who handle criminal matters.

General CLE Hours: 8.25 hours
Ethics Hours: 1 hour
Total CLE Hours: 9.25 hours
Length of the program: 2 days
Level of experience: All experience levels
Prerequisites: No

No Angels Here: Flipping, Debriefing, Pleading Out, and Calling Cooperating Witnesses and Confidential Informants to the Stand

As the jury argument goes, “If you prosecute the devil, you have to go to hell for your witnesses.” Confidential informants and cooperating witnesses can play important roles in criminal investigations and trials. What should prosecutors working with Confidential Informants or Confidential Witnesses do to make sure they discharge their ethical obligations and build the best possible case? This course will include guidance about securing the witness’s testimony, ensuring that the witness doesn’t get a “free pass” for criminal conduct, and how to handle the witness at trial. These questions are addressed through the lens of a corruption prosecution, but are generally applicable to other cases involving CIs or CWs. Materials will include sample proffer and cooperation agreements.

General CLE Hours: 12 hours
Ethics Hours: 6 hours
Total CLE Hours: 18 hours
Length of the program: 1.5 – 2.5 days
Level of experience: All experience levels
Prerequisites: No

Negotiation Skills

This course is a skills-based program that highlights fundamental negotiation theory and explores the appropriateness of negotiations within an attorney general’s office context. The program focuses on effective negotiation skills, working through potentially problematic negotiation settings, and collaborative problem solving. This course is intended as an introductory negotiations course.

General CLE Hours: 12.75 hours
Ethics Hours: 1 hour
Total CLE Hours: 13.75 hours
Length of the program: 2 days
Level of experience: New to mid-level attorneys
Prerequisites: No
Officer-Involved Shootings: Symposium on Effective Protocols and Practices

This symposium is designed for senior level criminal justice managers and will facilitate discussion and cover topic areas related to handling investigations and prosecutions of state, local, and federal officer-involved shooting incidents. Nationally recognized experts will explore and present on topics, including use of deadly force case law and related constitutional issues, the development of shooting scene protocols and conducting homicide investigations, ethical considerations when making an initial public response, and the handling of potential civil disobedience.

The symposium will also review various prosecutorial issues, including standards for making charging decisions, the advantages and disadvantages of using the grand jury system, unique trial and sentencing issues, the announcement of decisions to charge or not charge, and challenges associated with public transparency. Attendees will be given the opportunity to interact with and develop professional contacts with law enforcement and attorneys who investigate and prosecute these cases, in addition to experts who perform the subsequent review of these cases on behalf of the government.

General CLE Hours: 13.25 hours
Ethics Hours: 1 hour
Total CLE Hours: 14.25 hours
Length of the program: 2 days
Level of experience: Mid-level to senior attorneys
Prerequisites: No

Opioid Abuse Consumer Protection and Enforcement Training

The Opioid Abuse Consumer Protection and Enforcement Training is designed to equip the legal staffs of the attorneys general, their investigators, consumer advocates, and allied professionals to provide consumer education and legal protection and enforcement in the area of opioid abuse.

General CLE Hours: 9.75 hours
Ethics Hours: 0 hours
Total CLE Hours: 9.75 hours
Length of the program: 1.5 days
Level of experience: All experience levels
Prerequisites: No

Optimizing Jury Selection and Conducting an Effective Voir Dire

This program is intended to enhance the participants' jury selection skills through a mix of topical presentations, panel discussions, faculty demonstrations, and a “learn-by-doing” workshop. The workshop will include constructive faculty critiques. This skills program is intended for attorneys with some trial experience as well as those seeking a refresher on jury selection practices. The program can be tailored to civil or criminal law and includes material that is helpful to those from jurisdictions that utilize jury questionnaires as well as those jurisdictions in which attorneys question jurors directly.

“NAGTRI training is probably the single most important benefit that most offices take away from NAAG membership, as well as the one that most directly impacts our staff.”

Jerry Coyne, Deputy Attorney General, Rhode Island

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national course utilizes actors as mock jurors. For the mobile version, the host office is responsible for assisting with obtaining individuals from its office or other source to serve as mock jurors.

General CLE Hours: 14 hours
Ethics Hours: 1 hour
Total CLE Hours: 15 hours
Length of the program: National – 3 days/Mobile – 2.5 days
Level of experience: All experience levels
Prerequisites: No

Paralegal and Legal Assistant Training

This course focuses on core matters encountered by most paralegal and legal assistant staff in civil litigation practice. Sessions are designed to assist participants in understanding and overcoming the challenges they may face on a daily basis. Faculty-led presentations and discussions will range from civil investigative demands, drafting effective discovery requests, electronic discovery, witness preparation, social media, trial organization, and ethics. Portions of this course can be modified to meet the individual needs of the state.

General CLE Hours: Dependent on jurisdiction
Ethics Hours: Dependent on jurisdiction
Total CLE Hours: Dependent on jurisdiction
Length of the program: 1.5 Days
Level of experience: All levels of experience
Prerequisites: No

Persuasive Legal Writing

This legal writing course is an opportunity for new to mid-level attorneys to hone their writing skills in a supportive, collaborative environment. Those accepted will be asked to write a trial brief prior to attending the training, based on one of two scenarios that will be sent to them. At the training, after the initial presentation by a nationally-recognized instructor on legal writing and associated presentations by other skilled faculty members, students will have a chance to edit those submitted briefs and have both the original brief and the edited brief reviewed by two faculty colleagues. Attendees will also be asked to write an office memo during the course of the training which will, again, be reviewed by faculty colleagues. In addition, students will learn tips on editing their own and their colleagues’ writing. A one-day mobile version of this course is offered where a nationally-recognized instructor on legal writing will cover topics including, but not limited to, sentence and paragraph principles and the importance of meta-information and will conduct an editing exercise all in a lecture style format.

General CLE Hours: 15.5 hours (6.5 hours for mobile)
Ethics Hours: 1 hour
Total CLE Hours: 16.5 hours (6.5 hours for mobile)
Length of the program: 2.5 days (1 day for mobile)
Level of experience: New to mid-level attorneys
Prerequisites: No

Indiana Attorney General Greg Zoeller presents Glenn King of New York with a 2016 NAGTRI Faculty of the Year award
Courses

Plea Negotiations

This mobile advocacy program is intended to enhance the participants’ plea negotiating skills in a constructive and positive learning environment facilitated by experienced attorneys serving as faculty. The program will contain a mix of topical presentations on various aspects of plea negotiation practice, discussion workshops, and “learn-by-doing” workshops, which will cover the drafting, negotiating, and entry of a plea agreement with the court. The emphasis in the discussion workshops will be on the participants interacting in a constructive manner to share ideas, experiences, and recommendations concerning the topics being addressed. The emphasis in the learn-by-doing workshops is on participant performance followed by constructive faculty critique. This basic program is intended for attorneys with little or no experience who practice criminal law.

General CLE Hours: 10 hours
Ethics Hours: 1 hour
Total CLE Hours: 11 hours
Length of the program: 2 days
Level of experience: Tailored upon request
Prerequisites: No

Prosecuting Elected Officials and Judges: Ethical Issues

Investigating and trying members of the legislature requires prosecutors to be sensitive to speech and debate privileges. In cases involving judges, prosecutors must be sensitive to judicial privileges; in those involving lawyers, attorney-client privilege. This course provides an in-depth look at the various privilege issues—and offers guidance so prosecutors can design an investigation that takes them into consideration.

General CLE Hours: 4 hours
Ethics Hours: 8 hours
Total CLE Hours: 12 hours
Length of the program: 1.5 days
Level of experience: Mid-level to senior attorneys
Prerequisites: No

Public Information Officer (PIO) Seminar

This seminar is held every two years. The seminar sharpens PIO professional skills, provides opportunities to exchange best practices, and builds networks that lend not only support, but also strengthen the operations of each attorney general’s office. The 2015 seminar covered such topics as “Building your Social Media Toolbox”; “Effectively Managing Hot Button Issues”; “Making the Most of Visual Media”; “Website Redesign”; “FOIA Requests and Sunshine Laws”; and “Covering State Government News”.

General CLE Hours: No
Ethics Hours: No
Total CLE Hours: No
Length of the program: 3 days
Level of Experience: All experience levels
Prerequisites: No

Representation of State Agencies

This course provides participants with an overview of the civil and administrative practice areas found in an attorney general’s office. Special emphasis is placed on the practical applications associated with the representation of public agency clients; open government laws; administrative hearings; human resources; and the special ethical considerations of a public law practice. The curriculum is designed for lawyers with entry level or intermediate experience in state agency practice.

General CLE Hours: 6 hours
Ethics Hours: 1 hour
Total CLE Hours: 7 hours
Length of the program: 1 day
Level of experience: All experience levels
Prerequisites: No

Go to www.naag.org/nagtri/nagtri-courses.php for a calendar of NAGTRI trainings, including dates and locations.
Courses

Representation of State Agencies – Intermediate Level

This course provides experienced agency attorney participants with an intermediate level overview of the civil and administrative practice areas found in an attorney general's office. Special emphasis is placed on the challenges associated with the representation of public agency clients, such as: opinion drafting; conflict resolution; sovereign immunity; avoiding errors and preserving cases for judicial review in administrative hearings; issues for the experienced contract attorney; and the special considerations of a public law practice. The curriculum is designed for lawyers with intermediate or advanced experience in state agency representation.

General CLE Hours: 6 hours
Ethics Hours: 0 hours
Total CLE Hours: 6 hours
Length of the program: 1 day
Level of experience: Tailored upon request
Prerequisites: No

Representation of State Educational Institutions

This course examines issues that an attorney general's office may face when acting in an advisory capacity to state educational institutions. Topics such as the protection of First Amendment rights while ensuring an atmosphere of inclusiveness and respect, and Title IX requirements and issues surrounding fairness to both the accused and the accuser are highlighted. Other topics covered include a case law update, campus safety, public contracting, and hiring, firing, and other personnel issues. Participants are given the opportunity to raise questions and discuss issues with experienced faculty from attorneys general offices, share experiences, and lessons learned.

General CLE Hours: 8.5 hours
Ethics Hours: 0 hours
Total CLE Hours: 8.5 hours
Length of the program: 1.5 days
Level of experience: All Experience Levels
Prerequisites: No

State Defensive Litigation

This program is intended to enhance the participants' understanding of the unique obligations and opportunities assistant attorneys general face when representing state agencies, officers, and employees who are sued. This program includes a mix of topical presentations and discussion workshops focused on the defenses and immunities commonly available to state defendants, related motion practice, and commonly encountered discovery issues.

General CLE Hours: 4.5 hours
Ethics Hours: 1 hour
Total CLE Hours: 5.5 hours
Length of the program: 1 day
Level of experience: Tailored upon request
Prerequisites: No

Targets and Timing in High Profile Cases: Ethical Issues

Should a prosecutor consider the real-world implications of how charging a politician may impact an election? If a target's family members played a minor role in a fraud scheme, should they be charged alongside the primary target? These questions and others will be part of this two-day training.

General CLE Hours: 4 hours
Ethics Hours: 4 hours
Total CLE Hours: 8 hours
Length of the program: 2 days
Level of experience: Mid-level to senior attorneys, supervisors, and office policy-makers
Prerequisites: No

Train the Trainers: Trial and Litigation Skills

This program is intended to provide participants with the basic training necessary for them to serve as faculty for NAGTRI's trial and litigation skills programs, including such courses as Trial Advocacy and Depositions. The program's primary goals are to provide participants with an understanding of adult learning theory and afford participants the opportunity to effectively and efficiently convey what they know to program participants using the critiquing methodologies NAGTRI uses in its skills programs. The program will contain presentations on various topics including adult learning theory, NAGTRI's critiquing methodologies, how to deal with challenging participants, and other program-related issues. The performance workshops will afford participants the opportunity to critique attorney performers in simulated performance room and video review room settings. Faculty evaluates the critiques that participants give the attorney performers and provide the participants with
constructive feedback. This program is intended for experienced attorneys. Attorneys must be prepared to serve as faculty for a minimum of two NAGTRI trainings per year.

General CLE Hours: 8 hours  
Ethics Hours: 0 hours  
Total CLE Hours: 8 hours  
Length of the program: 1.5 days  
Level of experience: Mid-level to senior attorneys  
Prerequisites: No

Trial Advocacy

This advocacy program is intended to enhance the participants' trial skills in a constructive and positive learning environment facilitated by experienced attorneys serving as faculty. The program will contain a mix of topical presentations on various aspects of trial practice, discussion workshops, and “learn-by-doing” workshops. The emphasis in the workshops will be on participant performance of various trial skills followed by constructive faculty critiques. Certain workshops will be video recorded. In these instances, each participant will also participate in a one-on-one review of his/her performance with a third faculty member. The program will conclude with a “trial,” for which the participants will be paired in trial teams. This basic program is intended for attorneys with minimal trial experience. This course is applicable to either civil or criminal law attorneys.

General CLE Hours: 21.15 hours  
Ethics Hours: 1 hour  
Total CLE Hours: 22.15 hours  
Length of the program: National – 4.5 days; Mobile – 3.5 or 4.5 days  
Level of experience: New to mid-level attorneys  
Prerequisites: No

Trial Advocacy, Advanced

This advocacy program is intended to enhance participants' trial skills in a constructive and positive learning environment facilitated by experienced attorneys serving as faculty. The program will contain a mix of topical presentations on various aspects of trial practice, discussion workshops, and "learn-by-doing" workshops. The emphasis in the workshops will be on participant performance of various direct and cross-examination techniques followed by constructive faculty critiques. Certain workshops will be video recorded. Unlike other trial advocacy programs, which culminate with a “trial,” this program focuses on discrete phases of trial advocacy, including the preparation, direct, and cross-examination of expert witnesses. This is an advanced program and is intended for attorneys with significant administrative hearing or trial experience. This program can be tailored to meet the needs of those participants who practice civil or criminal law. If offered as a mobile course, the host office must provide six to eight individuals to serve as the “expert witnesses,” for whom NAGTRI will provide the preparatory materials. These individuals do not have to be actual experts or attorneys. The number of individuals needed depends upon the number of participants being trained.

General CLE Hours: 23 hours  
Ethics Hours: 1 hour  
Total CLE Hours: 24 hours  
Length of the program: 3 days  
Level of experience: Mid-level to senior attorneys  
Prerequisites: Basic Trial Advocacy and/or significant trial experience

Trial Techniques and Investigative Skills Training, Advanced

This advocacy and investigative techniques program is intended to enhance the participants' trial and investigative skills in a constructive and positive learning environment facilitated by experienced attorneys and law enforcement personnel serving as faculty. While the program will challenge participants to perform at their best, the program's primary goal is to afford participants the opportunity to build upon the skills they have, take what they learn and apply it during their subsequent performances, and to finish the program with a better understanding of how to persuasively and professionally further their clients' interests during their investigations and at trial.

The program will contain a mix of topical presentations on various aspects of trial and investigative practice and “learn-by-doing” workshops. The emphasis in the workshops will be on participant performance of various investigative and trial skills followed by constructive faculty critiques. Each participant's performance will be critiqued by faculty members during the workshops. This course is open to both attorneys and investigators.

General CLE Hours: 23 hours  
Ethics Hours: 1 hour  
Total CLE Hours: 24 hours  
Length of the program: 3 days  
Level of experience: Mid-level to senior attorneys and investigators  
Prerequisites: Basic Trial Advocacy and/or significant trial experience
**Courses**

**Trial Testimony Skills**

This course is designed for attorneys, investigators, and other law enforcement officers. It provides them with a thorough understanding of the importance of complete and accurate testimony; educates law enforcement officers and investigators as to the substantive and stylistic manners of providing appropriately persuasive testimony; enhances the ability of attorneys to elicit compelling and convincing testimony from their witnesses; and increases the ability of both attorneys and law enforcement officers and investigators to communicate effectively and confidently in the courtroom.

The course combines the use of instructor-led presentations and discussions with live performance workshops involving courtroom situations. Presentations and discussions will include understanding courtroom testimony, the importance of language and overcoming poor word choice and presentation styles, report writing, direct and cross examination, and use of exhibits and ethics. Workshops will include case theory, effective and ethical fact witness preparation, and using exhibits persuasively. Many of the topic presentations and workshops are conducted simultaneously so that both attorneys and law enforcement officers and investigators can benefit from the interaction and open discussions.

Performance Workshops involving actual courtroom situations (Use of Exhibits, Direct Examination and Cross Examination) will be critiqued and used by faculty as teaching examples in live or video critique format.

**General CLE Hours:** 13.5 hours  
**Ethics Hours:** 1 hour  
**Total CLE Hours:** 14.5 hours  
**Length of the program:** 2.5 days  
**Level of experience:** Mid-level to senior attorneys and investigators  
**Prerequisites:** No

**Veterans’ Issues**

The program includes sections such as current issues; a primer on the similarities and distinctions between active duty, reserves, National Guard, and discharged services members; understanding how JAGs support active duty personnel and how JAGs and AGs can work together; case intake and coordination; charities fraud; education benefits scams and fraud; overview of federal statutes and state enforcement authority; and military lending issues.

**General CLE Hours:** 10 hours  
**Ethics Hours:** 0 hours  
**Total CLE Hours:** 10 hours  
**Length of the program:** 1.5 days  
**Level of experience:** All experience levels  
**Prerequisites:** No

**Working With Others: Building and Maintaining Relationships with Local and/or Federal Prosecutors in the Corruption Case**

Joint investigations allow the pooling of resources and can ensure that targets are prosecuted in the venue(s) that can best hold them accountable. But additional logistical and ethical issues may arise in cases involving multiple offices. This course provides guidance about best practices for working with your federal and local counterparts, including getting evidence from other government agencies and employees, ensuring compliance with discovery and Brady issues in criminal cases, and avoiding potential pitfalls in parallel civil and criminal proceedings.

**General CLE Hours:** 8 hours  
**Ethics Hours:** 4 hours  
**Total CLE Hours:** 12 hours  
**Length of the program:** 1.5 days  
**Level of experience:** All experience levels  
**Prerequisites:** No
Online Courses Currently Available

The 2015 Amendments to the Federal Rules of Civil Procedure Online

NAAG Cybercrime Counsel and NAGTRI Program Counsel Hedda Litwin addresses the 2015 amendments to the Federal Rules of Civil Procedure, effective on December 1, 2015, as they affect the discovery of electronically stored information. She discusses the effect these amendments will have on attorney practice and offers some practical advice on how attorneys can prepare for them. This course may be found here, however; CLE credits cannot be obtained for those listening to rebroadcasts.

General CLE Hours: 1 hour
Ethics Hours: 0 hours
Total CLE Hours: 1 hour
Length of the program: 1 hour
Level of Experience: All experience levels
Prerequisites: No

Accommodations for Survivors of Campus Sexual Assault

In the wake of a sexual assault, student survivors are faced with the daunting challenge of advocating for their safety, well-being, and recovery from trauma. As a result, they must work even harder to maintain their academic and professional goals. Universities are uniquely placed to support and accommodate survivors to ensure they can safely and fully access the benefits of their education. Cari Simon describes and recommends a victim-centered approach to supporting survivors. Offering and providing assistance can make the difference between student survivors downward spiral and recovery and fulfillment of academic potential. Simon covers Title IX and the Campus SAVE Act accommodations and remedies provisions. This course may be found here. CLE credits cannot be obtained for those listening to rebroadcasts.

General CLE Hours: 1 hour
Ethics Hours: 0 hours
Total CLE Hours: 1 hour
Length of the program: 1 hour
Level of Experience: All experience levels
Prerequisites: No

Civil Litigation for Survivors of Employee-on-Student Sexual Violence

This online course, presented by Monica Beck, Esq. (School Violence Law), explores civil litigation involving school employee-on-student sexual violence and related Title IX and constitutional law claims. These issues are examined through a high-profile case against a school district involving a substitute teacher and volunteer who sexually abused and assaulted multiple students at a Michigan high school. This training is appropriate for members of the attorney general community who represent their state educational institutions as well as state prosecutors and investigators. This course may be found here. CLE credits cannot be obtained for those listening to rebroadcasts.

General CLE Hours: 1 hour
Ethics Hours: 0 hours
Total CLE Hours: 1 hour
Length of the program: 1 hour
Level of experience: All experience levels
Prerequisites: No

Go to www.naag.org/nagtri/nagtri-courses.php for a calendar of NAGTRI trainings, including dates and locations.
Leading Yourself and Others During Transition

Nikki Calvano, JD, MSSL addresses the topic of “Leading Yourself and Others During Transition” in this 90-minute webinar. The main objectives of this webinar are to: understand your organizational culture of change; appreciate the impact of change on your workforce; recognize what makes transition difficult; and develop skills and behaviors to help you and your office thrive during transition. There is a case study discussion following the lecture. This course may be found here, CLE credits cannot be obtained for those listening to rebroadcasts.

General CLE Hours: 1 hour
Ethics Hours: 0 hours
Total CLE Hours: 1 hour
Length of the program: 1 hour
Level of Experience: All experience levels
Prerequisites: No

State Action Immunity

This online course offers a range of options for state attorneys who represent or counsel state boards and other state entities. Since the Supreme Court’s decision in FTC v. NC Dental, a number of antitrust claims have been brought against licensing boards and other state governmental entities, alleging that they are not entitled to antitrust immunity because they are not actively supervised by the state. Online panelists discuss these cases and provide an overview and analysis of state responses, including legislation, executive orders, and advice to boards. This course may be found here, CLE credits cannot be obtained for those listening to rebroadcasts.

General CLE Hours: 1 hour
Ethics Hours: 0 hours
Total CLE Hours: 1 hour
Length of the program: 1 hour
Level of Experience: All experience levels
Prerequisites: No

Online Courses That Can Be Updated and Made Available Upon Request

The Dark Side of Social Networking

This online course focuses on the technological aspects of crimes involving social media, such as hacking into social media accounts, event scams, clickjacking, and copy/paste script attacks.

Digital Forensics Basics

This online course provides a basic overview of digital forensics, including triage forensics and previewing tools, captures of volatile memory, browser forensics, and mobile device forensics.

Drones: A Legal Perspective

This course will cover a description and history of drones, safety and privacy issues arising from drone usage, current FAA regulations, and federal legislation on drones and state drone legislation.
Courses

Hiding Tracks: Private Networks and Proxy Servers

This online course addresses ways to hide tracks on the Internet, and will include discussions of browser basics, private browsing, anonymizers, proxy servers, private and public networks, passwords, false information, email services, encryption, and firewalls.

General CLE Hours: 1 hour
Ethics Hours: 0 hours
Total CLE Hours: 1 hour
Length of the program: 1 hour
Level of Experience: All experience levels
Prerequisites: No

Location-Tracking Technologies

This online course addresses online location tracking and the technologies enabling such tracking, including web browsing technology, IP addressing, online tracking, browser functions, and web applications.

General CLE Hours: 1 hour
Ethics Hours: 0 hours
Total CLE Hours: 1 hour
Length of the program: 1 hour
Level of Experience: All experience levels
Prerequisites: No

Peer-to-Peer Offenses: Bit Torrent Investigations

This online course addresses the basic architecture of peer-to-peer (P2P) network systems, the difference between centralized and decentralized P2P systems, the Bit Torrent system and how it differs from other P2P systems, advantages and potential downsides of using P2P systems, how P2P systems have been used for illegal purposes, and the concept behind file-sharing programs.

General CLE Hours: 1 hour
Ethics Hours: 0 hours
Total CLE Hours: 1 hour
Length of the program: 1 hour
Level of Experience: All experience levels
Prerequisites: No

Wireless Networks: A Primer for Attorneys

This online course is a basic course on wireless networks, covering routers and NAT servers, external and internal IP addresses, investigative challenges, and potential evidence.

General CLE Hours: 1 hour
Ethics Hours: 0 hours
Total CLE Hours: 1 hour
Length of the program: 1 hour
Level of Experience: All experience levels
Prerequisites: No

Go to www.naag.org/nagtri/nagtri-courses.php for a calendar of NAGTRI trainings, including dates and locations.
**National Trainings**

National trainings take place at a central site, often a hotel, and are open to all jurisdictions. NAGTRI selects scholarship recipients through an online process. A request for nominations is circulated to attorney general Training Coordinators, Advisory Board Members, Chief Deputies/Chiefs of Staff, and NAGTRI alumni several months prior to the training. NAGTRI makes every effort to accept one individual per jurisdiction whenever possible. Scholarship recipients receive full funding to attend the training including airfare, hotel, and meal reimbursement. Trainings occur all across the country.

Q. How will I know when a training will occur?
A. In addition to sending out announcements, NAGTRI will post the announcement on the NAAG website approximately 3 months before the course starts.

Q. How do I request a scholarship?
A. To submit a nomination for scholarship, click the “Course Nomination” link in the training announcement or on the website for the training. You must include the email address of your office Authorizer (training coordinator, advisory board member, or chief deputy). If your office has an internal procedure for selecting nominees, please consult with your training coordinator or chief deputy before submitting an application. A scholarship can only be awarded if you have received approval from your office. However, not everyone who is approved by his or her office will receive a scholarship.

Q. What if more than one person from my jurisdiction requests a scholarship?
A. If more than one person from your jurisdiction submits a nomination, the authorizer in your office (training coordinator, advisory board member, or chief deputy) will rank the nominees from your jurisdiction. Scholarships will be awarded based on that rank.
Q. When and how will I know if I have been awarded a scholarship?
A. Several days after the nominations deadline, NAGTRI will inform the scholarship recipient and the authorizer via e-mail of his or her acceptance. NAGTRI will also provide additional information about logistics and scholarships in the acceptance memo. If we were unable to award you a scholarship due to space, you and your authorizer will receive a notification via e-mail.

Q. How many scholarships will be awarded per program?
A. This depends on the program. For our skills-based programs, we will award either 24 or 32 scholarships. Students will be broken up into groups and there is a 3-to-8 faculty-to-student ratio. For our lecture style trainings, the number of students will depend on the budget for the training, and the size of the venue.

Q. If I am not awarded a scholarship, may I pay my own way to attend the training?
A. This depends on the program. We have certain requirements for our skills-based programs, as we must have a certain faculty-to-student ratio. Adding additional students may be possible for lecture style trainings, but it will depend on space and availability at the training facility. We will extend the opportunity to pay your own way via e-mail if this is an option. If it is available, you must first receive approval from the appropriate NAGTRI Program Specialist associated with that particular training.

Q. What will the scholarship cover?
A. Students will be funded for one round-trip coach air or train fare from their home cities to the training destination. The scholarship will also cover a participant’s hotel stay, meals not included in the program agenda at the federal per diem rate, and transportation from the airport to the hotel. NAGTRI does not reimburse for transportation to the airport from a participant’s home or office, parking at a participant’s home airport, or airline baggage fees.

Q. Should I book my flight and hotel on my own?
A. Applicants should not make any travel arrangements until they have been accepted. NAGTRI will send each accepted applicant information that will allow him or her to make travel reservations through a travel website. The travel agency will bill NAGTRI directly for airfare expenses. Red-eye flights are considered “in-policy” and should be booked if they are the most reasonably priced option. In addition, NAGTRI will cover hotel costs for the main nights of the training. NAGTRI will make room reservations for each approved applicant and pay the hotel directly. This will be specific to each training. Reimbursement checks for meals and incidentals will be issued at the end of the training once the attendee turns in a completed program evaluation.

Q. Am I required to attend the entire training?
A. Yes. All students are required to attend the entire training including any evening functions planned.

Q. What if I have to cancel my attendance?
A. It is important that scholarship recipients and their sponsoring offices understand that both scholarships and enrollment are limited. Therefore, if an applicant is awarded a scholarship and a space is reserved for that applicant in a particular program, another potential registrant may be denied space in that program.
If a scholarship recipient fails to show up for a program, she or he has taken the space that someone else may have enjoyed. As a result, NAGTRI adheres to a strict cancellation policy. Once an approved registrant has made travel arrangements, that registrant and the sponsoring office will be responsible for reimbursing NAGTRI for all non-refundable and non-reimbursable expenses if the registrant cancels or does not attend the training. This may include the cost of the training and travel. If cancellation is necessary because of a genuine emergency affecting the registrant and verified by the sponsoring office, an exception may be made by NAGTRI depending on the costs associated with the cancellation.

Q. Will I receive CLE?
A. To assist in applying for CLE credit, nominees must remember to include their state bar numbers on the applications. NAGTRI will apply for CLE on behalf of all participating jurisdictions. NAGTRI makes every effort to build training agendas so that states will approve CLE; however, we cannot guarantee that your jurisdiction will approve a particular training agenda. A CLE certificate will be provided to you at the conclusion of the training. Do not submit this certificate to NAAG. Complete it and retain it for your records and/or submit it to your jurisdiction’s CLE authority per your jurisdiction’s rules and regulations.

Q. Why are evaluations important?
A. Evaluations are an integral part of planning and tweaking our programs. We can only provide substantive trainings in an effective manner if we have feedback from participants. In addition, many jurisdictions require evaluations with comments in order to award CLE credit. We ask each participant to fill out an evaluation at the end of each training and encourage comments that will help to improve a program. Once the participants have turned in their evaluations, they will receive their per diem checks and CLE certificate of attendance from NAGTRI staff.

“I can’t say enough good things about the impact NAGTRI has had on the training we are able to provide to our employees. We try and take advantage of every training opportunity offered, both in national and mobile courses, and our employees regularly rave about the quality of the NAGTRI programs and faculty.”

Jeff Milsteen, Chief Deputy Attorney General, Georgia
Mobile Trainings

Mobile trainings are a cost-effective method of training for NAGTRI. They are provided on request by an attorney general’s office. We bring national faculty to attorneys general offices and conduct high-quality in-house training. They are usually held at the attorney general’s office. When there is insufficient room, the office is responsible for securing and providing payment for sufficient space. In particular circumstances, NAGTRI will work with local state attorney general staff to secure other appropriate locations. These trainings are provided at no cost to individual attorneys general offices unless off premise space has to be secured. The “wait times” for mobile trainings vary based on the topic of interest. For trainings requiring a greater number of faculty, wait times may be longer. For trainings requiring fewer faculty, wait times might be minimal. For example, there is often a 6-9 month period of time between the request for trial advocacy training and the training itself. Requests for trainings such as management, human trafficking, or e-discovery may be able to be fulfilled more quickly, since such trainings require fewer faculty members.

Q. How do I request a mobile training?
A. You can request a mobile training by filling out the mobile request form.

Q. What information should I provide when I request a mobile training?
A. You should provide your desired training (or a list in which you rank multiple desired trainings), how many students you anticipate, and what city you anticipate the training taking place (if your state has multiple attorney general office locations), as well as a preferred time of year to host the training. Please understand that all of your preferences might not be met, but we will do our best to accommodate the needs of your office.

Q. How far in advance do I have to schedule a mobile training?
A. Please expect on average a 6-9 month lead time when scheduling trainings. In some circumstances, we may be able to accommodate last-minute requests for trainings based on our current course calendar.

Q. What if our office requests more than one mobile training?
A. We make every effort to accommodate the first choice of each office. In addition, we may accommodate your second and/or third choices depending on cost, location, schedule, and availability of faculty. We also take into consideration the number of trainings that have been held for a certain office to date. For instance, if we provided your state four mobile trainings in the past two years and we have states that have not received mobile trainings in several years, we will prioritize their requests.

Q. What does NAGTRI require from a requesting office?
A. We ask for your assistance with obtaining a venue (typically the attorney general’s office or another facility that is provided at no cost). We also ask for suggestions as to appropriate nearby hotels for our faculty. In addition, we request assistance with the printing of training materials and the CLE application process to help keep our costs low. For some courses, we will ask for additional faculty, administrative assistance, or other assistance from AG staff. Most importantly, we ask for your support in allowing the attendees
to be “away from their offices” during the training. Attendees are expected to participate fully in the training and should not leave to check emails, take phone calls, or attend meetings unless there is a true office emergency.

Q. Must requesting jurisdictions provide a minimum number of participants to qualify for a mobile training? Is there a cap on the number of participants who can take part in the training?
A. A skills-based training requires exactly 16, 24, or 32 participants. Students will be broken up into groups and there is a 3-to-8 faculty-to-student ratio. For lecture style trainings we request a minimum of 30 students. Management trainings can accommodate up to 60 attendees while other trainings, like a mobile version of Legal Writing, can accommodate as many students as an office can provide.

Q. What are the venue requirements for each training?
A. Lecture courses require one room large enough to fit the appropriate number of attendees; trial skills trainings require a lecture rooms and multiple break out rooms. Please contact NAGTRI to determine venue requirements prior to scheduling a training.

Q. Do students have to participate in the entire training?
A. Yes. NAGTRI is funding faculty and presenters to conduct the training. Out of respect for the faculty, we request that your participants stay for the entire training. It is also distracting to the learning process when participants continually enter and leave the training rooms. In addition, because our skills-based trainings require a specific number of students, last minute “drop-outs” will affect the efficacy of the training groups.

Q. May our office record the training?
A. No. We have not requested nor has our faculty consented to being recorded during these trainings. In addition, we work with some consultants and recording is not part of their contractual obligations.

Q. Does NAGTRI provide food and beverages for students?
A. Due to the low cost/low budget nature of these trainings, NAGTRI does not provide food and beverage for the students. The local office may provide this if it chooses.

Q. Does NAGTRI apply for CLE?
A. NAGTRI asks that the requesting office apply for CLE. However, we are happy to assist in the process if necessary.

Q. What if our AG office needs to cancel a previously scheduled mobile training?
A. It is important that hosting offices understand the limitations on faculty and available dates for training. Therefore, once a training is scheduled for a certain date, those dates are reserved and are not available for a mobile training at another office. Furthermore, once a training is confirmed, travel arrangements and hotel reservations are made and may not be able to be cancelled or changed without NAGTRI incurring significant fees. We urge offices requesting mobile trainings to survey their needs to ensure adequate attendance and to consider venue options prior to requesting a training.
Online Trainings

NAGTRI periodically offers webinars as a no-travel, low cost way to reach a broad audience across the AG community. Webinars will be broadcast at a specific date and time, typically announced one month prior. Attendance will be demonstrated by a participant answering questions on the screen. NAGTRI will apply for CLE credits in those states that allow credits for full attendance at webinars. Rebroadcasts of the webinars may also be found on our website under the Webinar Library; however, CLE credits cannot be obtained for those listening to re-broadcasts.

Persons with Disabilities

If a student requires any special services or aids to assist while attending a course, such as sign-language interpreters, note takers, travel assistance, Braille materials, or meals, NAGTRI will supply that accommodation upon request.

Copyright of Materials

NAAG owns the copyright and license on all NAGTRI training materials. These materials may only be shared with others within an attorney general’s office.

Photos

NAAG and NAGTRI will use photos, videos, and audio recordings of attendees from its trainings for educational or promotional purposes only. This includes NAAG and NAGTRI websites, social media accounts, and publications. Contact NAGTRI staff in advance of a training if you have any questions.
Evidentiary Foundations for Government Attorneys

Evidentiary Foundations for Government Attorneys from the National Attorneys General Training and Research Institute offers litigators a greater understanding of the process of laying a proper and sufficient evidentiary foundation. Written by trial lawyers for trial lawyers, the manual serves as a guide to laying the proper foundation for admissibility of a wide variety of forms of evidence and types of testimony. It goes beyond simple predicate questions by also providing an explanation of the legal concepts relating to each sample direct examination. The foundations are divided into topical sections for ease of reference and are meant to be adapted to address variances that might be encountered. Each evidentiary foundation, when appropriate, contains a reference to the Federal Rules of Evidence and relevant case law or other reference, a brief explanation and outline of areas for inquiry, and an example of a direct examination. Some examples incorporate specific situations to better illustrate how the examination might be conducted.

Students attending certain NAGTRI courses will receive a free copy.
A Disaster Preparedness Manual for AG Offices

This NAGTRI manual contains case studies and other materials that cover the tools, practices and methods that will assist an attorney general’s office in readying for, staying in operation, and dealing with the aftermath of a disaster. It includes a categorized checklist and offers state AG offices’ experiences with disaster response and recovery as well as legal issues arising out of the disaster.