STATE OF ALASKA
DEPARTMENT OF LAW
RECRUITMENT ANNOUNCEMENT

The Civil Division of the Department of Law is the State of Alaska’s chief legal office in civil matters. The Civil Division has fourteen sections in offices throughout the state and is considered the “largest law firm” in Alaska. The Department is looking for a talented, energetic, and hard-working full-time attorney to become members of our dynamic legal team. If you want to be a part of a collegial, collaborative and professionally inspiring workplace, we hope you will consider joining us. Applicants who have questions about the position should contact the section supervisor identified below. For more information about the Department of Law, please visit our website at www.law.alaska.gov.

Position 20-OG-01: Oil & Gas Section - Anchorage
Position open until filled

Job Description: The attorney hired for this position will represent and advise the State of Alaska in both litigation and transactional work concerning natural resource matters that involve significant state revenues and interests. The attorney primarily will represent and advise the Department of Natural Resources and Department of Revenue on a diverse range of legal matters, which may include leasing, permitting, tax, and royalties, and also will be responsible for providing aid to state agencies in legislative and regulatory matters, including the review, analysis, drafting, and promulgation of state statutes and regulations. The selected candidate will practice in the state and federal courts, including both trial and appellate courts, and before administrative agencies. Some travel may be necessary.

Qualifications: Applicants must have graduated from an accredited law school and have a strong knowledge of general legal principles and practices. Qualified applicants must have excellent communication, oral advocacy, writing, and time management skills, and good judgment. The ability to handle a high volume of cases in a fast-paced work environment is essential. Applicants must have strong oral and written communication skills, good organizational skills, and an interest in working on complex cases. Applicants should be highly motivated and able to work as a member of a team with minimum supervision.

Contact: Individuals who would like additional information about this position may contact John Ptacin at (907) 269-5100 or by e-mail at john.ptacin@alaska.gov
**Application Instructions**

Salary will depend upon the legal background and experience of the selected candidate. The State provides a comprehensive state benefits package to regular, full-time, partially-exempt (PX) positions. State attorneys are in the partially-exempt service and serve at will, at the pleasure of the Attorney General.

Candidates who are interested in applying for this position must submit a resume that includes a complete history of education and professional work experience and identifies at least three professional employment references. Candidates also must submit a comprehensive professional writing sample. A cover letter should specify the position for which the applicant is applying by using the job number indicated on the recruitment announcement. Applications can be either emailed to civil.recruit@alaska.gov (with the subject line titled “application for current attorney recruitment”) or mailed or hand-delivered to:

Office of the Attorney General  
1031 W 4th Avenue, Suite 200  
Anchorage, AK  99501

All interested and qualified applicants will be considered, but not every applicant will be interviewed.

The Department of Law is an equal opportunity employer and complies with Title I of the American with Disabilities Act. Applicants who need accommodation to apply may call Melanie Ferguson at the department’s Anchorage office (907) 269-5102 or Relay Alaska at 1-800-770-8973.

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