STATE OF ALASKA
DEPARTMENT OF LAW
RECRUITMENT ANNOUNCEMENT

The Civil Division of the Department of Law is the State of Alaska’s chief legal office in civil matters. The Civil Division has fourteen sections in offices throughout the state and is considered the “largest law firm” in Alaska. The Department is looking for a talented, energetic, and hard-working full-time attorney to become a member of our dynamic legal team. If you want to be a part of a collegial, collaborative, and professionally inspiring workplace, we hope you will consider joining us. The Department will be evaluating and hiring for this position on a rolling basis as applications are received. Applicants with questions about the position should contact the section supervisor identified below. For more information about the Department of Law, please visit our website at www.law.alaska.gov.

Position 20-CP-02: Child Protection Section – Juneau
Position open until filled

Job Description: The Child Protection section in the Juneau Attorney General’s Office is recruiting for one full-time attorney position. The primary responsibility of the attorney in this position is to handle child-in-need-of-aid cases assigned to the Juneau office. The case load is heavy and focused on litigation. This position requires extensive superior court trial work and a significant amount of written motion practice. The attorney in this position also may be called upon to handle civil commitment hearings and adult guardianship proceedings. The attorney may also have the opportunity to work on child welfare policy and participate in special projects aimed at improving the child welfare system in Alaska. Some travel within Alaska will be necessary.

Qualifications: Attorneys in this section produce a high volume of work on a daily basis. At least two years of trial experience and experience in child abuse or neglect law is highly desired. General criminal and family law experience will also be considered. Candidates must have strong litigation, case management, and time management skills. Candidates must also be able to demonstrate effective and appropriate consensus building and a willingness to be flexible. These positions require an attorney who is a creative thinker, able to think and make decisions quickly, and able to work independently and well under pressure. The successful candidate should be committed to the child welfare field and able to work with a variety of people, including the client agency, the general public, and witnesses.

Attorneys who applied for this position in response to the April 2010 recruitment notice will automatically be considered for this vacancy and need not resubmit an application.

Contact: For additional information about this position, contact Carla Erickson at (907) 269-5140.
Position 20-LSA-01: Labor & State Affairs Section – Anchorage
Position open until filled

Job Description: The Labor and State Affairs section is recruiting for a full-time attorney primarily to represent the Alaska Industrial Development and Export Authority (AIDEA), a public corporation (AS 44.88). The attorney will act as general counsel for AIDEA, with duties involving board meetings, corporate governance matters, transaction work, loans, and project development. The attorney may prepare, or work with outside counsel in negotiating and preparing, loan documents, financing agreements, and project development contracts. The attorney will work with bond counsel on AIDEA bond issuances. The attorney will advise AIDEA management and staff on contract enforcement matters, possibly including litigation or bankruptcy. Advising AIDEA on the Public Records Act, the Open Meetings Act, personnel issues, and procurement matters will also be required. The attorney may work on drafting legislation and regulations concerning AIDEA and its programs. The attorney will be responsible for supervising and directing outside counsel providing legal services to AIDEA.

This attorney will also advise, to a more limited extent, other state public corporations—specifically the Alaska Energy Authority on Power Project Fund loans and other specific programs, and will serve as legal counsel to the Alaska Seafood Marketing Institute (ASMI). Legal work for ASMI includes advising on contracting issues and providing advice to the ASMI board on the Open Meetings Act and other discrete issues.

Depending on section workload and attorney interest and experience, the attorney may also be asked to work on general governmental affairs matters with other attorneys in the section, including, for example, advising on constitutional law claims and legislative and regulatory issues.

Qualifications: The position requires a minimum of three full years of licensed practice of law. Experience in the following areas is extremely helpful and highly preferred: loans and commercial transactions; secured transactions; real estate; and project development and financing. Experience in drafting regulations and legislation is desirable, as is some familiarity with bankruptcy. The successful applicant must be able to work well independently and be self-motivated, and should possess precise analytical skills, strong writing ability, excellent communication skills, and good judgment. Experience in transactional and prior public sector or government work is highly desired and beneficial. Applicants should be comfortable working independently under minimum supervision and enjoy being a part of a team.

Attorneys who applied for this position in response to the April 2010 recruitment notice will automatically be considered for this vacancy and need not resubmit an application.

Contact: Individuals who would like additional information about the position may contact Janell Hafner, Supervising Attorney for Labor and State Affairs at (907) 465-3600; email janell.hafner@alaska.gov
Position 20-TWC-03: Torts & Workers’ Compensation Section – Anchorage
Position open until filled

Job Description: The Torts & Workers’ Compensation section is recruiting for a full-time trial attorney in its Anchorage office to represent the Department of Corrections and its employees in civil lawsuits filed by prisoners. These cases allege medical deliberate indifference, excessive force, and other constitutional violations as well as relief under the Cleary consent decree. The attorney’s duties incorporate all aspects of civil litigation defense in both state and federal courts, including investigation, discovery, motion practice, trial and appellate work. In addition to cases filed in Anchorage, the attorney may handle cases in Juneau, Kenai, Palmer, and Fairbanks. Travel both in Alaska and out of state may be required.

Qualifications: To be considered for this position, applicants should meet a minimum qualification of at least three years of litigation practice as an attorney responsible for her/his own caseload. Trial experience as either lead counsel or second chair is also preferred. Qualified applicants must have precise analytical skills, excellent writing ability, and strong oral advocacy skills. They should enjoy all aspects of the litigation process including trial. Applicants should be highly motivated and able to work well as a member of a litigation team.

Contact: Individuals who would like additional information about the position may contact Patti Shake, Supervising Attorney for the Torts and Workers’ Compensation section, at (907) 269-5100; email patti.shake@alaska.gov.

Application Instructions

Salary will depend upon the legal background and experience of the selected candidate. The State provides a comprehensive state benefits package to regular, full-time, partially exempt positions. State attorneys are in the partially exempt service and serve at will, at the pleasure of the Attorney General.

Candidates who are interested in applying for this position must submit a resume that includes a complete history of education and professional work experience and identifies at least three professional employment references. Candidates also must submit a comprehensive professional writing sample. A cover letter should specify the position for which the applicant is applying by using the job number indicated on the recruitment announcement. Applications can be either emailed to civil.recruit@alaska.gov (with the subject line titled “application for current attorney recruitment”) or mailed or hand-delivered to:

Office of the Attorney General
1031 W 4th Avenue, Suite 200
Anchorage, AK 99501

All interested and qualified applicants will be considered, but not every applicant will be interviewed.
The Department of Law is an equal opportunity employer and complies with Title I of the American with Disabilities Act. Applicants who need accommodation to apply may call Melanie Ferguson at the department’s Anchorage office (907) 269-5102 or Relay Alaska at 1-800-770-8973.

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