The Attorney General’s Office is pleased to invite qualified first and second-year law students to apply for a summer 2020 volunteer law clerk or externship position. Volunteer law clerks and externs glean worthwhile, enriching and educational experiences working for what we believe to be the best public law firm in the country.

**Required Application Materials and Deadline:**
Qualified first and second-year students interested in participating in the Spring Recruitment Program must apply to the “2020 Spring Recruitment Program - All Offices” posting at www.careers.wa.gov. Once on the website, click “apply” using the green button and submit a profile. In addition to fully completing a profile and responding to all supplemental questions, you must upload the following materials by **Wednesday, February 12, 2020**:

- A letter of interest;
- Resume;
- Law School Transcript (official or unofficial); and
- Letter of recommendation/References*.

*Second-year law students are required to submit one letter of recommendation. The letter of recommendation is the only document that will be accepted separately. The letter of recommendation can be submitted by the recommender directly to the recruitment office by e-mail (Letrice.Tobin@atg.wa.gov), mail (800 5th Avenue, Suite 2000, Seattle, WA 98104), or fax (206-389-2058). First-year law students must submit a list of at least three references.

Additional information (e.g., writing sample, additional letters of recommendation) will be accepted, but are not required. **Incomplete applications will not be accepted or considered.**

If you are interested in applying to our Spokane office, you must apply to the “2020 Spring Recruitment Program - Spokane Office” posting by January 26th.

**Recruitment Process:**
Please be sure to indicate your division and location preferences on your application as your application materials will be forwarded to the participating divisions for which you indicate an interest. Please refer to our Annual Report for more information on specific divisions. The divisions will determine who to interview and will directly contact students to set up interviews. It is expected that divisions will make their final decisions in early March. Applications of those not selected for an interview or are not selected by a division with whom they have interviewed, will be retained should additional opportunities arise.

*The AGO is an equal opportunity employer and does not discriminate on the basis of race, creed, color, national origin, sex, marital status, sexual orientation/gender identity, age, disability, honorably discharged veteran or military status, retaliation or the use of trained dog guide or service animal by a person with a disability. Persons requiring reasonable accommodation in the application process or requiring information in an alternative format may contact Tracy Robinson at (360) 586-7693. Those with a hearing impairment in need of accommodation are encouraged to contact the Washington Relay Service at 1-800-676-3777 or www.washingtonrelay.com.*