**Assistant Attorney General (AAG), Administrative Law Unit**

The Vermont Attorney General’s Office (AGO) seeks an attorney to join the Administrative Law Unit, representing State agencies in employment and civil rights litigation before the Vermont Labor Relations Board, the Vermont Human Rights Commission, state and federal courts, and the federal Equal Employment Opportunity Commission.

Attorneys in the Administrative Law Unit work closely with the Department of Human Resources on contested employment and labor relations matters arising with respect to the State’s approximately 10,000 employees. Examples of matters include employee discipline and performance grievances, the application of multiple collective bargaining agreements, and claims of discrimination in employment or public accommodation. The selected candidate will maintain a caseload of active litigation and conduct all phases of litigation in assigned matters.

The Administrative Law Unit is part of the General Counsel and Administrative Law (GCAL) Division of the AGO. Attorneys in the Administrative Law Unit work under the general supervision of the Unit’s Director. The position is located in the Pavilion Building at 109 State Street in Montpelier.

At least five years’ experience as an attorney is required, and litigation experience, especially in employment law, will be favorably considered. Candidates must have strong writing skills and the ability to effectively collaborate with the legal team, clients and other stakeholders, and must be a member in good standing of the Vermont bar, or eligible to waive in.

This AAG position is an exempt full-time position. Salary will be based upon qualifications and experience in accordance with the State of Vermont Attorney Pay Plan. The AGO offers very competitive leave and insurance benefits as well as workplace flexibility.

This position will remain open until filled. Please respond by sending your statement of interest, resume, a brief writing sample, and references to the AGO, attention Deb Matthews: AGO.Info@vermont.gov. Please indicate “Administrative Law Unit AAG” in your cover email.

The State of Vermont is an Equal Employment Opportunity (EEO) employer. For a full copy of the EEO policy, please see: http://humanresources.vermont.gov/labor-relations/equal-opportunity.