STATE OF ALASKA  
DEPARTMENT OF LAW  
RECRUITMENT ANNOUNCEMENT

The Civil Division of the Department of Law is the State of Alaska’s chief legal office in civil matters. The Civil Division has fourteen sections in offices throughout the state and is considered the “largest law firm” in Alaska. The Department is looking for multiple talented, energetic, and hard-working full-time attorneys to become a members of our dynamic legal team. If you want to be a part of a collegial, collaborative, and professionally inspiring workplace, we hope you will consider joining us. The Department will be evaluating and hiring for these positions on a rolling basis as applications are received. Applicants with questions about the position should contact the section supervisor identified below. For more information about the Department of Law, please visit our website at www.law.alaska.gov.

Position 20-CP-01:  Child Protection Section - Kenai  
Position open until filled

Job Description: The primary responsibility of this attorney is to handle child-in-need-of-aid cases in the Kenai and Homer courts. Frequent appearances in Superior Court and extensive trial work are required. This position also requires a significant amount of written motion practice and preparation of court orders. The attorney in this position may be called upon to handle civil commitment hearings and adult and child guardianship proceedings. Some travel within Alaska may be necessary.

Qualifications: Attorneys in this section produce a high volume of work on a daily basis. At least two years of trial experience and experience in child abuse or neglect law is highly desired. General criminal and family law experience will also be considered. Candidates must have strong litigation, case management, and time management skills. Candidates must also be able to demonstrate effective and appropriate consensus building and a willingness to be flexible. This position requires an attorney who is a creative thinker and is able to think and make decisions quickly and work independently and well under pressure. The successful candidate should be committed to the child welfare field and able to work with a variety of people, including the client agency, the general public, and witnesses.

Contact: For additional information about this position, contact Carla Erickson at (907) 269-5140.

Position 20-ENV-01:  Environmental Section - Anchorage  
Position open until filled

Job Description: This attorney will represent the Alaska Department of Environmental Conservation on a variety of transactional, administrative, and litigation matters relating primarily to the agency’s Division of Spill Prevention and Response, Division of Air Quality and Division of Water. The caseload would likely include agency advice, contaminated sites, oil spills, cost recovery, project permitting, permit compliance, oil spill contingency plans, and
appeals of agency decisions. The attorney may also assist in the development of regulations and legislation and with responses to requests for public records.

Qualifications: Applicants must have graduated from an accredited law school and have a strong knowledge of general legal principles and practices. Qualified applicants must have excellent communication, oral advocacy, writing, time management skills, and good judgment. The ability to handle a high volume of cases in a fast-paced work environment is essential. Two full years of licensed practice and experience in civil litigation or administrative law are preferred.

Contact: Individuals who would like additional information about the position may contact Steve Mulder, Supervising Attorney for the Environmental section, at (907) 269-5100; email steve.mulder@alaska.gov.

Position 20-SL-01: Special Litigation Section - Anchorage
Position closes 2/17/2020

Job Description: The Special Litigation Section in the Anchorage Attorney General’s Office is recruiting for an experienced litigator to handle a diverse case load. Special litigation attorneys work in a team environment, collaborating with subject matter specialists and appellate attorneys to handle complex, high profile and/or expedited litigation at the trial court level. The attorney will handle all aspects of trial court litigation from initial pleadings through discovery, dispositive motion practice, and trial.

Qualifications: Applicants must have graduated from an accredited law school and have a strong knowledge of general legal principles and practices. The attorney must be interested in handling cases covering a wide variety of subject matter areas and must be able to work independently on complex matters. Superior writing and oral communication skills are essential. Applicants with five or more years of civil litigation experience are preferred, but applicants at all experience levels will be considered.

Contact: Individuals who would like additional information about the position may contact Margaret Paton Walsh at (907) 269-5072 or by e-mail at margaret.paton-walsh@alaska.gov.

Position 20-SL-02: Special Litigation Section - Anchorage
Position closes 2/17/2020

Job description: The attorney assigned to this position will 1) investigate and prosecute cases involving violations of the Alaska Unfair Trade Practices and Consumer Protection Act and other consumer protection and antitrust laws and participate in multi-state consumer protection investigation and enforcement groups impacting Alaska; 2) assist in the informal mediation of consumer complaints; 3) participate in consumer education outreach efforts; and 4) work on or monitor legislation related to trade and business practices or antitrust issues.

Qualifications: Applicants with a minimum of three years of licensed practice with experience in civil or administrative litigation or criminal prosecution are preferred. Applicants must be able to handle all phases of litigation including discovery, motion practice, trials and appeals.
Superior writing and oral communication skills are essential. The successful candidate should be able to work effectively with the public, private businesses, and the media with respect to consumer protection issues.

Contact: Individuals who would like additional information about the position may contact Margaret Paton Walsh at (907) 269-5072 or by e-mail at margaret.paton-walsh@alaska.gov.

Position 20-TR-01: Transportation Section – Anchorage
Position open until filled

Job Description: The attorney filling this position will serve as counsel to the Anchorage and Fairbanks International Airports. The attorney will meet regularly with airport management and staff and provide advice on contractual, procurement, leasing, financing, regulatory, and environmental issues, be responsible for drafting regulations and legislation, and represent the airports in litigation and administrative proceedings. From time to time the attorney will also handle similar matters for rural airports operated by DOT&PF. Some travel will be required.

Qualifications: Applicants must have graduated from an accredited law school. It is preferred that applicants have a minimum of five full years of licensed practice. Commercial law experience and experience in one or more of the areas of law discussed above are also preferred. Excellent communication skills, superior analytical and writing skills, good judgment, and the ability to work in a team environment while under minimum supervision are essential.

Contact: Individuals who would like additional information about the position may contact Jeff Stark at (907) 269-5160 or by e-mail at jeff.stark@alaska.gov.

Position 20-TR-02: Transportation Section – Anchorage
Position open until filled

Job Description: The attorney filling this position will serve as counsel to the Alaska Department of Transportation and Public Facilities and other state agencies regarding a broad range of transportation and construction related issues. A significant portion of attorney’s time will be devoted to representation of the state in administrative and judicial hearings and appeals. The attorney will also advise client agencies on issues relating to governmental procurements; construction and intergovernmental contracts; real property acquisition, leasing and other public land issues; federal regulatory and funding issues related to both highways and airports; environmental permitting issues and contaminated site cleanup; and drafting regulations and legislation.

Qualifications: Experience in civil litigation is required. Experience in one or more of the areas of law discussed above is preferred, but not required. The attorney must be able to work independently on complex matters and possess superior case management, writing, and oral communication skills. Three or more full years of licensed experience is preferred.

Contact: Individuals who would like additional information about the position may contact Jeff Stark at (907) 269-5160 or by e-mail at jeff.stark@alaska.gov.
Application Instructions

Salary will depend upon the legal background and experience of the selected candidate. The State provides a comprehensive state benefits package to regular, full-time, partially exempt (PX) positions. State attorneys are in the partially exempt service and serve at will, at the pleasure of the Attorney General.

Candidates who are interested in applying for this position must submit a resume that includes a complete history of education and professional work experience and identifies at least three professional employment references. Candidates also must submit a comprehensive professional writing sample. A cover letter should specify the position for which the applicant is applying by using the job number indicated on the recruitment announcement. Applications can be either emailed to civil.recruit@alaska.gov (with the subject line titled “application for current attorney recruitment”) or mailed or hand-delivered to:

Office of the Attorney General
1031 W 4th Avenue, Suite 200
Anchorage, AK 99501

All interested and qualified applicants will be considered, but not every applicant will be interviewed.

The Department of Law is an equal opportunity employer and complies with Title I of the American with Disabilities Act. Applicants who need accommodation to apply may call Melanie Ferguson at the department’s Anchorage office (907) 269-5102 or Relay Alaska at 1-800-770-8973.

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www.law.alaska.gov/department/jobs.html