STATE OF ALASKA  
DEPARTMENT OF LAW  
RECRUITMENT ANNOUNCEMENT

The Civil Division of the Department of Law is the State of Alaska’s chief legal office in civil matters. The Civil Division has fourteen sections in offices throughout the state and is considered the “largest law firm” in Alaska. The Department is looking for a talented, energetic, and hard-working full-time attorney to become a member of our dynamic legal team. If you want to be a part of a collegial, collaborative, and professionally inspiring workplace, we hope you will consider joining us. The Department will be evaluating and hiring for this position on a rolling basis as applications are received. Applicants with questions about the position should contact the section supervisor identified below. For more information about the Department of Law, please visit our website at www.law.alaska.gov.

Position 19-CFBCS-03: Commercial, Fair Business & Child Support Section  
Anchorage or Juneau office  
Position open until filled

Job Description: The Commercial, Fair Business, and Child Support Section is recruiting for a full time Assistant Attorney General in the Anchorage or Juneau office. The attorney hired for this position will primarily represent and advise the Alaska Permanent Fund Corporation and the Alaska Retirement Management Board. The attorney will assist these entities in monitoring related securities litigation, provide general legal advice, handle litigation, and work on legislation and regulations related to these client entities.

In addition to these areas, the attorney selected may also perform other responsibilities within the Department of Law related to securities, banking, tax, corporate transactions and commercial litigation as time allows. Travel both in Alaska and out of state may be required.

Qualifications. The position requires a minimum of two full years of licensed practice of law. An accounting, business, financial, or regulatory background is preferred. Prior background in tax or securities matters is beneficial, but is not required. Strong written and transactional skills are important.

Contact: Individuals who would like additional information about the position may contact Rebecca Cain at (907) 269-5101 or by e-mail at rebecca.cain@alaska.gov.

Application Instructions

Salary will depend upon the legal background and experience of the selected candidate. The State provides a comprehensive state benefits package to regular, full-time, partially-
exempt (PX) positions. State attorneys are in the partially-exempt service and serve at will, at the pleasure of the Attorney General.

Candidates who are interested in applying for this position must submit a resume that includes a complete history of education and professional work experience and identifies at least three professional employment references. Candidates also must submit a comprehensive professional writing sample. A cover letter should specify the position for which the applicant is applying by using the job number indicated on the recruitment announcement. Applications can be either emailed to civil.recruit@alaska.gov (with the subject line titled “application for current attorney recruitment”) or mailed or hand-delivered to:

Office of the Attorney General
1031 W 4th Avenue, Suite 200
Anchorage, AK 99501

All interested and qualified applicants will be considered, but not every applicant will be interviewed.

The Department of Law is an equal opportunity employer and complies with Title I of the American with Disabilities Act. Applicants who need accommodation to apply may call Melanie Ferguson at the department’s Anchorage office (907) 269-5102 or Relay Alaska at 1-800-770-8973.